



WCIP 2050 DOI

PROJECT EVALUATION SUMMARY **REPORT**

Test Project for QA



Sector
Technology



Department
**Department of
Education**



Project Owner
Jyotsna Babaria



Reference ID
**TESTFORQA/DOI/TEC
HNOLOGY/166**



Evaluation Due Date
04 Jun 2026



Evaluation Completion Date
28 May 2026



1 Summary of Project

Department of Infrastructure - City of Cape Town

The scope of work for the Technology Department includes the planning, implementation, management, and support of technology solutions and digital infrastructure across the municipality.

Key Areas of Work

1. IT Infrastructure Management

1. Maintain servers, networks, data centers, and communication systems
2. Monitor system performance and availability
3. Manage cloud and on-premise infrastructure

2. Software & Application Support

1. Develop, maintain, and support internal and public-facing applications
2. Ensure integration between municipal systems
3. Manage software upgrades and licensing

3. Cybersecurity & Data Protection

1. Implement cybersecurity policies and controls
2. Monitor security threats and vulnerabilities
3. Ensure data privacy and regulatory compliance

4. Technical Support Services

1. Provide helpdesk and end-user support
2. Troubleshoot hardware, software, and network issues
3. Support remote and on-site users

5. Digital Transformation Initiatives

1. Implement smart city technologies
2. Improve digital services for citizens
3. Automate manual processes and workflows

6. Network & Connectivity Services

1. Maintain internet, Wi-Fi, and communication systems
2. Ensure secure and reliable connectivity across departments and facilities

7. Project Management

1. Plan and execute IT projects within timelines and budgets
2. Coordinate with vendors, stakeholders, and internal departments
3. Prepare technical documentation and reports

8. Data Management & Reporting

1. Manage databases and data storage systems
2. Generate operational and analytical reports
3. Support data-driven decision-making

9. Compliance & Governance

1. Ensure adherence to municipal IT policies and standards
2. Conduct audits, risk assessments, and compliance checks

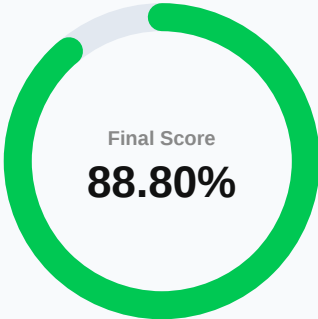
10. Training & User Awareness

- Conduct system training for employees
- Promote cybersecurity and technology best practices among users



2 Evaluation Summary

Outcome of Evaluation



Evaluation Panel

JC	 jyotsna C-Institute jyotsna.c-institute@pet.com	92.4%
AD	 Acting Director Poonam Yawalkar poonam.yawalkar@cioinfotech.com	85.2%

3 Panoptic Principle

EVALUATOR	Principle 1		Principle 2			Principle 3			Principle 4	
	PP1.1	PP1.2	PP2.1	PP2.2	PP2.3	PP3.1	PP3.2	PP3.3	PP4.1	PP4.2
 jyotsna C-Institute jyotsna.c-institute@pet.com	7.20	8.00	6.40	7.20	8.00	7.20	7.20	16.00	18.00	7.20
 Poonam Yawalkar poonam.yawalkar@cioinfotech.com	5.60	6.40	6.40	7.20	6.40	6.40	6.40	14.40	18.00	8.00

4 Additional Notes

- All work shall be carried out in accordance with the policies, standards, and procedures of the City of Cape Town.
- The Technology Department must ensure confidentiality, integrity, and availability of all municipal data and systems.
- Any system downtime, security incidents, or technical risks must be reported and resolved within the agreed service timelines.
- All software, hardware, and digital solutions implemented should be scalable, secure, and compatible with existing municipal infrastructure.
- Proper documentation must be maintained for configurations, system changes, user manuals, and support activities.
- Regular maintenance, monitoring, backups, and updates should be performed to ensure business continuity and system reliability.
- Coordination with internal departments, external vendors, and stakeholders is required for successful project execution and service delivery.
- User training and awareness sessions may be conducted when introducing new systems or technologies.
- Compliance with cybersecurity, data protection, and governance regulations must be maintained at all times.
- The department should support continuous improvement and innovation initiatives to enhance operational efficiency and citizen services.



5 Recommendation

Project advances to the bankable portfolio and should be packaged into a standard investor-ready summary as the final step.

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Chairperson

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Date